

## Social Committee Policies and Procedures – May 2019

1. Social Committee members will serve a one or two year staggered term. The Chairperson, Secretary, and Treasurer will serve two year terms.
2. Social Committee Activities and Functions:
  - a) Weekly Activities – Re Non-residents: Each activity's membership shall be decided by a majority vote of the participating residents and no more than four visitors are allowed per home site to participate in these weekly activities.
  - b) Social Committee Events and Functions:
    - (i) All single residents are allowed one guest to attend these functions at the same price as the resident.
    - (ii) Ticket sales for all EVENTS will be available for Bluewater residents only for 3 days of ticket sales. If tickets are still available on day 3 in the last 30 minutes of sales, residents can purchase a maximum of TWO (2) guest tickets PER home at an extra cost to be determined by the Social Committee depending on the event.
  - c) Social Committee will arrange for a conveners meeting to be held twice a year to receive updates from the conveners and offer assistance where required.
  - d) Regularly scheduled weekly activities take precedence over resident hall bookings with the exception of December 24, 25, 26.
  - e) If a resident has any suggestions, ideas or complaints re: events, they must be put in writing and given to the Social Committee Chairperson. The Chairperson will then bring that information to the next committee meeting for discussion.
  - f) Owners of companies providing a service for an event will not be tipped, however servers or delivery people may be tipped.
  - g) Weekly activities may qualify for a maximum of \$300 per calendar year at the discretion of the Social Committee for replacement or repair of equipment or for the purchase of new equipment or supplies. These expenses must be pre-approved by the Social Committee if the required purchase exceeds \$100.
  - h) Residents must go to the activity convener to make a request and the convener must then go to the Social Committee with the request.
3. Hall and Pavilion Bookings:
  - a) Bookings for the Great Hall and Pavilion are the responsibility of the Social Committee. Call the hall booking person to ascertain if the date you wish to book is available. Hall and Pavilion bookings shall be no more than one year in advance.
  - b) Hall bookings ONLY include use of the Great Hall, kitchen, coat room, and access to the washrooms, NOT the pool, exercise room, billiards room, lounge, craft room, stage area and sound system. In the event that any of your guests are seen in these restricted areas, your \$225.00 will not be refunded.
  - c) Pavilion bookings do NOT include the use of the Great Hall and Great Hall bookings do NOT include the use of the Pavilion.
  - d) Hall bookings are solely for the BWC residents to celebrate a significant milestone – EG: RESIDENT's birthday or anniversary and do NOT include milestones for residents' children or other relations.
  - e) A minimum of 60 days should be given to book the Great Hall or the Pavilion and the deposit should be received at least 60 days prior to the event.
  - f) There is a \$250 hall deposit, \$25 of which is non-refundable for wear and tear and replacement of kitchen supplies. The remainder of this deposit will be returned after the event and everything is in order as listed in the hall and pavilion booking rules (see above b)).
  - g) There is a \$200 pavillion deposit, \$25 of which is non-refundable. The remainder of this deposit will be returned after the event and everything is in order as listed in the hall and pavilion booking rules (see above b)).
  - h) If propane is to be used at the pavilion a \$5.00 fee will be charged at the time of the booking.
  - i) A group of residents wishing to use the hall or the pavilion for an informal gathering are exempt from paying the deposit fee.
  - j) A funeral is not allowed to be held in the hall.
  - k) A celebration of life or memorial is allowed subject to hall availability.

4. Miscellaneous

- a) Notices on the bulletin boards with the exception of the Social Committee postings in the mail room and in the recreation centre must include the resident's name, lot #, phone #, and the date. Postings and notices will only be posted for a maximum of three weeks.
- b) Pet droppings shall not be deposited in the garbage containers in the common areas of BWC.